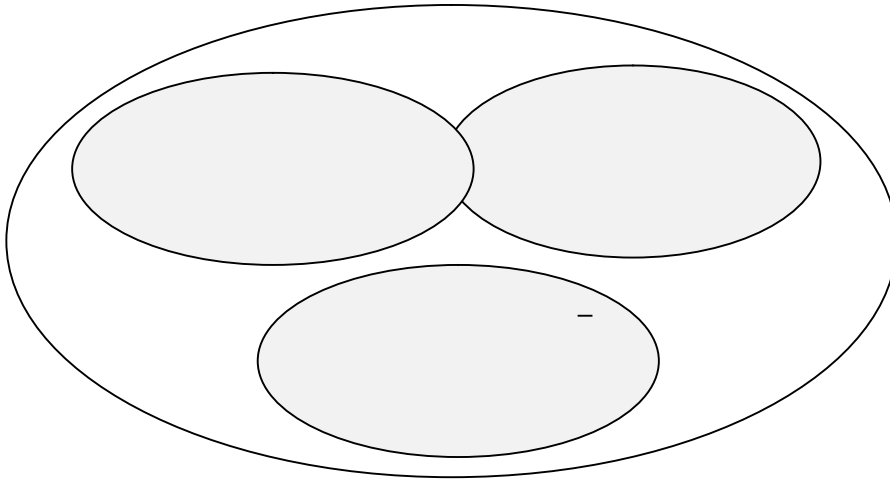


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[3, 39].

[5, 110].

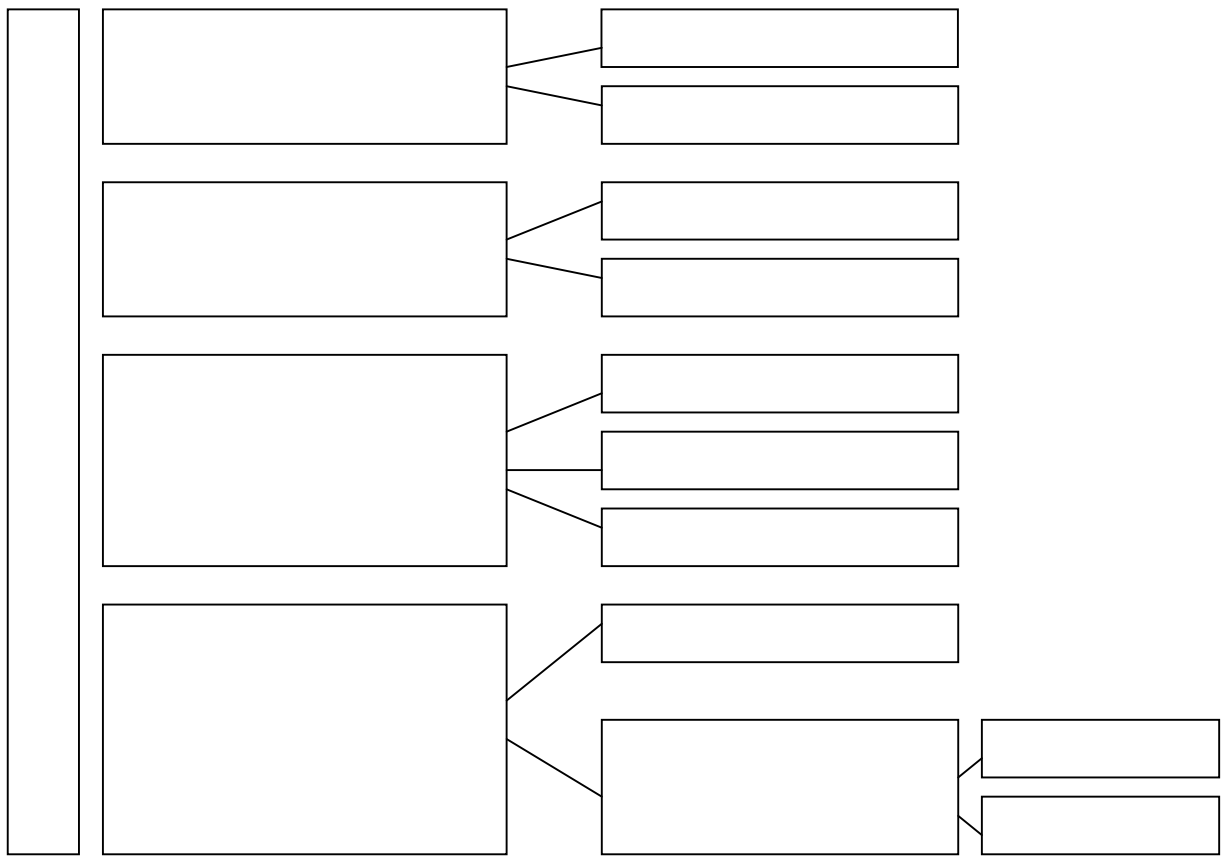
[6, 85].

[4, 12-13].

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[7, 314].

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1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial reporting and auditing. This section also touches upon the legal requirements for record retention and the consequences of non-compliance.

2. The second part of the document focuses on the role of internal controls in preventing fraud and errors. It outlines various control mechanisms such as segregation of duties, authorization procedures, and regular reconciliations. The text stresses that a robust internal control system is a key component of an organization's risk management strategy.

3. The third part of the document addresses the challenges of data security and privacy in the digital age. It discusses the need for strong cybersecurity measures, including encryption, access controls, and regular security audits. Additionally, it highlights the importance of data protection regulations and the potential impact of data breaches on an organization's reputation and financial stability.

4. The fourth part of the document explores the impact of emerging technologies on business operations. It discusses how artificial intelligence, cloud computing, and big data analytics can enhance efficiency and provide valuable insights. However, it also notes the associated risks, such as data privacy concerns and the need for continuous skill development for the workforce.

5. The fifth part of the document discusses the importance of corporate governance and ethical leadership. It emphasizes that strong governance structures and ethical standards are crucial for long-term success and stakeholder trust. This section also touches upon the role of boards of directors and the importance of transparent communication.

6. The sixth part of the document focuses on the importance of human resources and talent management. It discusses the need for attracting, developing, and retaining top talent. Key strategies mentioned include providing ongoing training and development opportunities, fostering a positive work culture, and implementing effective performance management systems.

7. The seventh part of the document discusses the impact of global economic trends and market volatility. It highlights the need for organizations to be agile and adaptable in their strategies. This section also touches upon the importance of diversification and risk management in a global context.

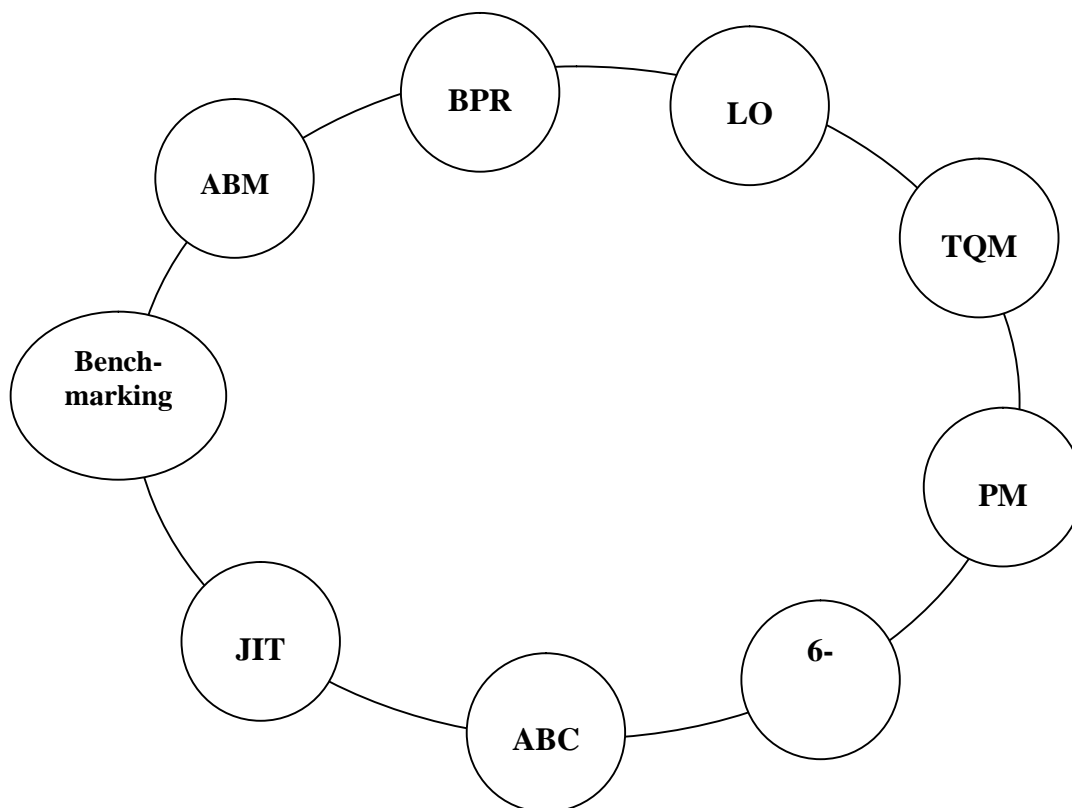
8. The eighth part of the document discusses the importance of sustainability and corporate social responsibility (CSR). It emphasizes that organizations have a responsibility to their stakeholders beyond just financial performance. This includes environmental stewardship, social equity, and ethical business practices. The text notes that strong CSR performance can lead to improved brand reputation and long-term sustainability.

9. The ninth part of the document discusses the importance of innovation and research and development (R&D). It emphasizes that innovation is a key driver of growth and competitive advantage. This section also touches upon the challenges of R&D, such as high costs and uncertainty, and the need for a supportive organizational culture.

10. The tenth part of the document discusses the importance of effective communication and collaboration. It emphasizes that clear communication and strong teamwork are essential for organizational success. This section also touches upon the importance of cross-functional collaboration and the role of communication in resolving conflicts and fostering a positive work environment.

: Total
 Quality Management (TQM), Benchmarking
 (), Learning organization
 (LO)

(.3).



. 3.

Business Process
 Reengineering (BPR),
 (TQM),
 (Learning organization),
 (benchmarking),
 « » (Just in TIME-JIT),
 (Project management-
 PM)

Learning organization,
 6 », TQM,

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« » ;

(), TQM, « 20 » ;

« 6 » (Motorola TQM).

[4, 12-13];

[8];

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24.11.2011 .